

SUBJECT	Annual General Meeting	DATE	2024-11-19
TIME	6:50 - 7:20 pm	VENUE	The Pleasant, Vancouver

	Name	Board Position	Email
*	Amy Scott [AS]	Co-Chair	chair@wcevanancouver.com
*	Neda Naderi [NN]	Co-Chair	chair@wcevanancouver.com
*	Chunpreet Sahota [CKS]	Advisor	advisor@wcevanancouver.com
*	Chazel Solamo [CS]	Communications	communications@wcevanancouver.com
	(Vacant)	Finance	finance@wcevanancouver.com
*	Evelyn Playle [EP]	Logistics	logistics@wcevanancouver.com
	Christine Hughes [CH]	Membership	members@wcevanancouver.com
*	Nouran ElAmir [NE]	Mentorship	mentorship@wcevanancouver.com
*	Christie Corrigan [CC]	Programming	events@wcevanancouver.com
*	Lindsay Hawkins [LH]	Programming	events@wcevanancouver.com
*	Soumya Thapliyal [ST]	Outreach	outreach@wcevanancouver.com
*	Sara Mokhtari [SM]	Sponsorship	sponsorship@wcevanancouver.com
*	WCE Vancouver Members		Approximately 80 in attendance (150 people total at the event)

* denotes meeting attendance

AGENDA

1. Sponsor Messages
2. Call to Order
3. Approval of Past Minutes
4. Chair Remarks
5. Director Reports
6. Scholarship Awards
7. Any Other Business

MINUTES

1. Sponsor Messages
 - o AS introduced WSP and Glotman Simpson as the two sponsors for the evening. Representatives from WSP and Glotman Simpson shared some background on their respective companies.
2. Call to Order
 - o The meeting started at 6:50pm.
3. 2023 AGM Minutes
 - o 2023 AGM Minutes were posted on the website, and were provided to members prior to the AGM. Motion to approve 2023 minutes was put forward by NE,

seconded by CC. All in favour with no objections raised, the 2023 AGM minutes were approved unanimously.

4. Chair Remarks

- AS and NN highlighted the achievements of WCE Vancouver in 2024. AS and NN shared the core values and history of the organization as well as introducing the board, indicating that a call for Finance Director would be coming in the future and that the Microaggressions Action Plan was released.

5. Director Reports

- Communications presented by CS
 - Various social media campaigns throughout the year
 - Grown from 1800 to 2400 followers on LinkedIn and 820 on Instagram
 - Grown from 674 to 760 subscribers to Newsletters
 - Thank you to the Communications Committee
- Sponsorship presented by SM
 - Thank you to all the sponsors that continue to renew their sponsorships with us
 - Platinum/Founding, Gold, Silver, and Bronze levels
 - Five new sponsors in 2024
 - 20 sponsors active/renewing
- Finance presented by AS
 - WCE fiscal year from October 2023 to September 2024
 - WCE has been working on reviewing our balance sheet as we make the transition from excel spreadsheets into Quickbooks
 - Reported on 3 Assets which include: Bank Account, Grant, Accounts Receivable (no outstanding sponsorship for fiscal year)
 - Reported on Liabilities and Equity which include Opening Balance, Profit for the year, No outstanding accounts payable or debt
 - More news to be released regarding government grant soon!
 - Income: \$64,250 from sponsorship, \$1,000 in interest earned and \$7,510 from ticket sales for total revenue of \$72,760
 - Government Grant of \$20,740 (under embargo)
 - Expenses: \$40,400 for cost of events, \$6,000 for scholarships, \$2,400 for operating costs and \$500 for outreach for a total cost of \$49,300
- Membership presented by EP in lieu of CH
 - Up to 759 members (660 members in 2023), primarily in Civil and Structural disciplines
 - 2024 Membership Survey Results
 - 70+ responses
 - Even mix of junior (31%), intermediate (37%) and senior (32%) experience levels
 - 44% of responders are structural and civil engineers, even split of other disciplines

- Favourite event from last year was Rising Above: The Path to Executive Leadership
 - 64% of responders have considered leaving the engineering consulting field
 - Top reasons you joined WCE:
 - Networking & career progression
 - Finding Community
 - Giving back & supporting other women
 - Fun!
 - Most requested future event topics:
 - Mid-career growth and leadership
 - Salary and promotion negotiations
 - Mental health and burnout
 - Announced Survey Prize Winners
 - Mentorship presented by NE
 - Spring Virtual Event
 - 18 Mentors and 40 Mentees
 - In-Person Fall Mentorship Event
 - 24 Mentors and 70 Mentees!
 - Outreach presented by ST
 - Targeted all 5 areas of outreach streams: young girls, high school students, university and college students, immigrants and refugees, community charities.
 - Completed events with/for Impact North Shore, Langara College, Girl Guides of Canada, UBC Women in Engineering, Science World, Greater Vancouver Regional Science Fair and EGBC.
 - Thank you to all the Outreach Committee members and volunteers!
 - Programming presented by CC and LH
 - Various events throughout 2024 that targeted both professional development and networking in our community
 - WCE Wednesdays (casual, informal hang outs) has continued and been successful
 - Thank you to our consistent event volunteers!
6. Scholarship Awards presented by SM
- SM thanked the four sponsors of the scholarship program
 - Thank you to the Scholarship Committee for their hard work this past year!
 - 7 Recipients:
 - Mobina Mobaraki (\$1,500)
 - Amanda Pinto (\$1,250)
 - Jasmine Kitine (\$1,250)
 - Midora Shiu (\$1,000)
 - Erika Lee-Truck (\$750)
 - Farah ElAmir (\$750)
 - Aleesha Chaudhry (\$500)

7. Any Other Business

- None discussed.

8. Adjournment of the Business Section

- Meeting adjourned at 7:20pm.

AGM was followed by the Winter Social.

WCE financial statements available upon request.

Minutes recorded by: Evelyn Playle, Logistics Director