SUBJECT	Annual General Meeting	**DATE**	2025-11-19
TIME	5:30 - 6:00 pm	**VENUE**	The Pleasant, Vancouver

	Name	Board Position	Email
*	Amy Scott [AS]	Co-Chair	chair@wcevancouver.com
*	Neda Naderi [NN]	Co-Chair	chair@wcevancouver.com
	Chunpreet Sahota [CKS]	Advisor	advisor@wcevancouver.com
*	Chazel Solamo [CS]	Communications	communications@wcevancouver.com
*	Negar Shams [NS]	Finance	finance@wcevancouver.com
*	Evelyn Playle [EP]	Logistics	logistics@wcevancouver.com
	Christine Hughes [CH]	Membership	members@wcevancouver.com
*	Nouran ElAmir [NE]	Mentorship	mentorship@wcevancouver.com
*	Christie Corrigan [CC]	Programming	events@wcevancouver.com
*	Lindsay Hawkins [LH]	Programming	events@wcevancouver.com
	Soumya Thapliyal [ST]	Outreach	outreach@wcevancouver.com
*	Sara Mokhtari [SM]	Sponsorship	sponsorship@wcevancouver.com
*	WCE Vancouver Members		Approximately 100 in attendance (130 people total at the event)

* denotes meeting attendance

AGENDA

1. Call to Order
2. Approval of Past Minutes
3. Chair Remarks
4. Director Reports
5. Scholarship Awards
6. Any Other Business

MINUTES

1. Call to Order
    - The meeting started at 5:30pm.

2. 2024 AGM Minutes
    - 2024 AGM Minutes were posted on the website, and were provided to members prior to the AGM. Motion to approve 2024 minutes was put forward by NN, seconded by AS. All in favour with no objections raised, the 2024 AGM minutes were approved unanimously.

3. Chair Remarks
    - AS and NN highlighted the achievements of WCE Vancouver in 2025. AS and NN shared the core values and history of the organization as well as introducing the board.

4. Director Reports
    - Communications presented by CS
        - Various social media campaigns throughout the year
        - Grown from 2,400 to 2,785 followers on LinkedIn and 915 on Instagram
        - Grown to 1,025 subscribers to the Newsletters and Email Blasts
        - Thank you to the Communications Committee
    - Sponsorship presented by SM
        - Thank you to all the sponsors that continue to renew their sponsorships with us
        - Platinum/Founding, Gold, Silver, and Bronze levels
        - 24 sponsors active/renewing
        - 5 new sponsors in 2025
    - Finance presented by NS
        - WCE fiscal year from October 2024 to September 2025
        - Reported on Revenue and Expenses
            - Revenue: $67,000 from sponsorship and $8,000 from ticket sales for total revenue of $75,000
            - Expenses: $46,900 for cost of events, $7,000 for scholarships, $10,900 for operating costs and $600 for outreach for a total cost of $65,400
        - Received WAGE Grant of $87,400 in 2025 Fiscal Year
            - Total WAGE Grant Expenses of $104,870 (Note that this is within the October 2024 to September 2025 WCE Vancouver Fiscal Year, not aligned with the WAGE Grant Fiscal Year)
            - Total WAGE Grant is $155,970 from April 2024 to March 2026
        - Current Assets amount to $99,400
        - Budget prepared for the upcoming year
    - Membership presented by EP in lieu of CH
        - Up to 1,025 members, reasonably evenly split between engineering disciplines
        - As of the AGM, we had received 87 Responses to the 2025 Membership Survey
            - Relatively even mix of experience levels
            - 74% of responders have considered leaving the engineering consulting field
            - Top reasons you joined WCE:
                - Networking & career progression
                - Finding Community
                - Fun!
                - Giving back & supporting other women
            - Most requested future event topics:

        - Transitioning into senior leadership roles
        - Career Paths & Mentorship Events
        - DEI in the current political climate
    - Announced Survey Prize Winners
- Mentorship presented by NE
    - Spring Virtual Event, joint event with WCE Calgary
        - 28 Mentors and 65 Mentees
    - In-Person Fall Mentorship Event - The Power of Her Story
        - 22 Mentors and 70 Mentees
- Outreach presented by NN
    - Targeted all 5 areas of outreach streams: young girls, high school students, university and college students, immigrants and refugees, community charities.
    - Completed events with/for Engineers Canada, Impact North Shore, Langara College, Girl Guides of Canada, UBC Women in Engineering, Science World, North Shore Construction Trade Show, Camp Engies and Envercreek High School
    - Thank you to all the Outreach Committee members and volunteers!
- Programming presented by CC and LH
    - Various events throughout 2025 that targeted both professional development and networking in our community
    - Our most popular event was our May golf event which sold out in four hours
    - WCE Wednesdays (casual, informal hang outs) has continued and been successful
    - Thank you to our consistent event volunteers!

5. WAGE Grant Presented by CC
    - WCE was awarded a grant from Women and Gender Equality Canada (WAGE) in the amount of $155,970
    - The scope of the grant is to focus on building capacity for WCE in five areas:
        - Strategic Planning
        - Governance
        - Finance and Accounting
        - Legal and Compliance
        - Marketing, Branding and Communications
    - Our team is made of up current and past directors of the Vancouver and Calgary WCE Chapters
    - Approximately ⅔ done the scope of work
    - Ending in March 2026

6. 2026 Board of Directors
    - NN presented the following Board of Directors who will be carrying on or transitioning roles in 2026:
        - Sara Mokhtari - Co-Chair
        - Neda Naderi - Co-Chair

        - Amy Scott - Board Advisor
        - Negar Shams - Finance Director
        - Evelyn Playle - Logistics Director
        - Nouran ElAmir - Membership Director
    - NN presented the following new Board of Directors for 2026, based on member voting (electronic) prior to the AGM with majority in favour of the shortlisted candidates:
        - Valentina Luengas Ramirez - Communications Director
        - Maggie Kontonis - Mentorship Director
        - Joanna Kidde - Programming Director
        - Roxana Mousavi - Programming Director
        - Laura McPhedran - Outreach Director
        - Gurmehar Mann - Sponsorship Director

7. Any Other Business
    - None discussed.

8. Adjournment of the Business Section
    - Meeting adjourned at 6:00pm.

AGM was followed by the Winter Social, including sponsor remarks and presentation of the 2025 Scholarship Recipients.

WCE Vancouver Financial Statements available upon request.

Minutes recorded by: Evelyn Playle, Logistics Director